Dear Parents/Guardians: September 7, 2016

As a parent or guardian of a CTK student, you are automatically a member of the Parent Advisory Council (PAC). This gives you the opportunity totruly be a part of our school community.Your contribution of time and talents is a huge benefit to CTK, but more than that, your child *loves* to see you volunteering at their school. There are a number of ways you can get involved!

**Making it easier**

Recently, with the help of the Lennox Club and The CTK School Board, PAC events were added to the CTK School Volunteer Portal online. This makes it easier for you to see where help is needed and allows you to sign up on your own time. If you haven’t registered yet, [click here to sign up](https://secure.rotundasoftware.com/l/enrollment/CTK_Bingo). (There’s also a “Volunteer Scheduler Pro”app (iOS or Android) this allows you to sign up for shifts and keep track of your schedule on the go!). If you have any questions about the portal or app feel free to contact Stacie Harrington by email [stacie@steeves.ca](mailto:stacie@steeves.ca)or phone 204-292-8812.

**Important document**

Provincial legislation requires all volunteers to complete a Child Abuse Registry (CAR) form in order to volunteer in a school (e.g. field trips, hot dog days, etc.). The process is free when done through the school. This form can be picked up at the CTK office.

**Making a difference**

We know how busy you are, but we also know the significant difference it makes to our community when you volunteer your time and talents. Everything you do has a direct impact on your child’s experience at CTK. The more we all put in, the more our children will get out of being here. Please join us in creating a great year for our kids!

**Contact information**

The most efficient way to communicate with all parents is through email. Please share your email address with the PAC, so you can be included in emailsregarding specific events where volunteers are requiredand reminded of the upcoming semi-monthly PAC meetings.

Thank you in advance for your help. We have attached summary of the PAC events & open positions for this school year. Some of the coordinator and classroom representative positions are still unfilled. Please consider taking one on. You don’t have to do it alone, if you’d like to share the role with another parent, just let us know. Simply fill out the form and return it to the school.

God bless,

From the CTK Parent Advisory Council Executives

Lisa Albensi, Chair

Sheila Bazilewich, Vice Chair

Mary Wolanik & Michelle Magsino, PAC Co-Treasurers