**Parent Advisory Council (PAC)**

**2016-2017 Fun Events, Fundraising Events, and Meeting Dates**

**Hot Dog Days - monthly (tickets can be purchased in the front office, cash only)**

**Coordinators: *Susan Evenson & Jennifer Liberty***

Hotdog day is held once a month. Several extra volunteers are needed to help with wrapping hot dogs and distributing them to the students over the lunch hour. (Several volunteers required; these positions will be posted on the Volunteer Website for sign up.)

**Fun Lunch Days - monthly (lunches can be ordered online via MunchaLunch website)**

**Coordinators: *Christa Therrien & Lisa Bestvater***

Fun lunch days are held once a month. Several extra volunteers are needed to help with preparation and distribution of the lunches to the students over the lunch hour. (Several volunteers required; these positions will be posted on the Volunteer Website for sign up.)

**Mabel’s Labels fundraiser**

**Coordinator: *Lara Johnson***

This fundraiser runs year-round. Once our account is set up, just enter our school code when ordering online. Orders are mailed directly to your home.

**Show N Save and Koup Books fundraiser - September 2016 (starts Sept. 7)**

**Coordinators: *Lara Johnson & Denise Flint***

Coordinators pick up Show & Save coupon books & Koup Books and prepare the envelopes to be sent home the first day of school in September 2015. Also, collect returned envelopes from the school office and distribute extra books ordered.

**Family Fun Day - (meet the teachers, dinner, activities) September 22, 2016**

**Coordinator # 1: *Karen-Denise Cyr***

**Coordinator # 2: \*\**WE NEED YOU!! This position is unfilled.\*\****

Grade 2 will be responsible for the activities

Grade 6 will be responsible for food portion of the event

(Several Extra volunteers will be required to help out; these positions will be posted on the Volunteer Website for sign up.)

##### Face painting: Mel Morris & Tracy Fiorillo

**Terry Fox Run - September 30, 2016**

**Coordinator: *Stacie Harrington***

Coordinator is required to purchase and distribute water to the students at completion of walk. (Two extra volunteers will be required to help with water distribution; these positions will be posted on the Volunteer Website for sign up.)

**Advent Concert (assists Mrs. Motts) – December 14, 2016**

**Coordinator: \*\**WE NEED YOU!! This position is unfilled.\*\****

Concert in December, students in JK to Grade 5 perform a play and songs. Volunteers will be needed to gather/prepare costumes, decorate the stage and the gym, organize refreshments for after the performance, and clean up. (Several volunteers will be required for these areas; these positions will be posted on the Volunteer Website for sign up.)

**Wine Raffle fundraiser - Starts in Oct, winning tickets are drawn on Dec. 14**

**Coordinator # 1: *Ann Desautels***

**Coordinator # 2: *Sheila Bazilewich***

Several parent volunteers are needed in October to collect wine bottles donated by CTK families (one bottle per family is the expected donation-to be brought to the school during parent-teacher conference) and to distribute wine raffle ticket books. (Several volunteers required; these positions will be posted on the Volunteer Website for sign up.)

**Pancake Brunch - February 28, 2017**

**Coordinator: *Jill Perron***

Volunteers will be needed for cooking and distributing pancakes and beverages for entire school on Shrove Tuesday. (Several volunteers will be required; these positions will be posted on the Volunteer Website for sign up.)

**Family Movie Night - Spring 2017 date to be set**

**Coordinators: *Kim Gordon & Melanie Morris***

Volunteers will be needed to serve popcorn and beverages to families, and with clean up after the movie is finished.(Several volunteers will be required for these areas; these positions will be posted on the Volunteer Website for sign up.)

**Staff Appreciation Day - one day in May 2017**

**Coordinator: *Alaina Demarcke***

Extra volunteers required to help supervise students over the lunch hour. (Several volunteers required; these positions will be posted on the Volunteer Website for sign up.

**Walk-A-Thon - St. Vital Park - one day May 2017**

**Coordinator # 1: *Gina Trinidad***

**Coordinator # 2: \*\**WE NEED YOU!! This position is unfilled.\*\****

Coordinators are required to select a theme for the walk-a-thon; prepare collection envelopes; design and print advertisement for the fundraiser; delegate various tasks to parent volunteers. Extra volunteers required for money collection, prize coordination, pizza lunch coordinator, tax receipts coordinator, to purchase and distribute refreshments to students after the walk, to chaperon to ensure the safety of the students during the walk. (Several volunteers required; these positions will be posted on the Volunteer Website for sign up.)

**Bulletin Board**

**Coordinator - *Jodie Galaugher & Dina Delgado***

**School Maintenance**

If you have a skill that might be of benefit to school maintenance, please contact the school

**PAC Class Representatives - Attend PAC meetings, Update Class parents via email, class Christmas gift**

**Junior Kindergarten: Christine Wilson-MacLeod**

**Kindergarten: Christine Wilson-MacLeod**

**Grade 1: Rocky Dhillon & Amanda Tummillo**

**Grade 2: Isabel Martinez-Welgan & Kim Mathew**

**Grade 3: Ann Desautels & Sheila Bazilewich**

**Grade 4: Susan Evanson & Alaina Demarcke**

**Grade 5: Melanie Morris**

**Grade 6: \*\**WE NEED YOU!! This position is unfilled.\*\****

**Grade 7: Kim Mathew & Isabel Martinez-Welgan**

**Grade 8: Karen Cyr**

PAC meeting dates 2016-2017**: September 21, November 30, January 18, March 15, May 17, and June 21**. The meetings start at 7 pm in the Grade 8 classroom. All parents/guardians of children attending CTK School are members of the Associations with full voting privileges. The PAC philosophy is to promote and support the teaching staff in their endeavors to establish and maintain a quality Christian education for the CTK School students.

**Remember, only with your help and involvement will these events take place and enrich the education of your children. Thank you for volunteering!** *Please keep this copy for your records. Should you have any questions or would like to see a more detailed explanation of any event please email Lisa Albensi at* [*albensi6@gmail.com*](mailto:albensi6@gmail.com)*, PAC Chair 2016-2017*